

**PEWSEY PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE FULL COUNCIL HELD IN THE PARISH OFFICE,  
BOUVERIE HALL, PEWSEY ON 14<sup>th</sup> MAY 2024 at 7.00pm**

<b><u>PRESENT:</u></b>	Cllrs Mrs Brindley, Ms Durnford, Mrs Humfress, Judy Kunkler, Mrs Mundy, Kerry Pycroft, Mrs Sharpe, Mrs Stevens, Cllrs Ford, Giles, Marshall and Stevens.
<b><u>IN ATTENDANCE:</u></b>	Alison Kent (Clerk), two pupils from Pewsey Vale School and members of the public.
<b><u>5/1 ELECTION OF CHAIR:</u></b>	Nominations had been requested prior, but none were received. Cllr Mrs Stevens was proposed by Cllr Mrs Brindley, seconded Cllr Judy Kunkler, all in favour and congratulated by the meeting. The Declaration of Acceptance of Office was signed.
<b><u>5/2 ELECTION OF VICE-CHAIR:</u></b>	Nominations had been requested prior, but none were received. Cllr Mrs Brindley was proposed by Cllr Mrs Stevens, seconded Cllr Mrs Humfress, all in favour and congratulated by the meeting.
<b><u>5/3 APOLOGIES:</u></b>	Cllr Mrs Hunt, Sharpe and Smithers. Cllr Kunkler (Wiltshire Council) had also sent his apologies.
<b><u>5/4 DECLARATION OF INTEREST:</u></b>	Cllrs Mrs Stevens, Mrs Brindley, Kerry Pycroft and Cllr Marshall on item 10 (b). Cllr Marshall on item 12 (iii).
<b><u>5/5 CHAIR'S REPORT:</u></b>	The Chair had nothing in addition to the Annual Parish Meeting report.
<b><u>5/6 UNITARY COUNCILLOR REPORT:</u></b>	Cllr Kunkler was not present but had provided a written report. The next Area Board would be held on 17 <sup>th</sup> June, 7pm at Great Bedwyn. This was the Annual meeting so elections would take place of Chairman and appointments on the various committees. The next LHFIG would be held online on 24 <sup>th</sup> July at 2pm. There was a concentrated effort to repair potholes and Wiltshire Council had purchased two extra gulley tankers. Cllr Mrs Mundy wished to record her thanks to Cllr Kunkler for taking Cllr Clewer to view the issues along Sunnyhill Lane.
<b><u>5/7 POLICE MATTERS/ COMMUNITY SPEEDWATCH:</u></b>	Cllr Mrs Humfress reported that three new volunteers had been trained, with two still waiting and one person to chase up. No sessions had been undertaken but she would sort a date soon for all the volunteers to meet up and go through the requirements. <span style="float: right;"><b>LH</b></span>
<b><u>5/8 APPROVAL OF THE LAST MINUTES:</u></b>	All being in agreement, the minutes of the meeting held on 9 <sup>th</sup> April 2024 were signed as a true record.
<b><u>5/9 ELECTIONS:</u></b>	Nominations had been requested prior, but none received. a) Chair of Finance & Strategic Management - Cllr Mrs Stevens, was proposed by Cllr Mrs Brindley, seconded Cllr Mrs Humfress, all in favour. b) Vice-Chair Finance & Strategic Management - no nomination received c) Chair of Planning - Cllr Mrs Mundy was proposed by Cllr Mrs Humfress, seconded Cllr Ford, all in favour. d) Vice-Chair of Planning - Cllr Mrs Sharpe was proposed by Cllr Mrs Humfress, seconded Cllr Mrs Brindley, all in favour. e) Chair of Environment - Cllr Kerry Pycroft was proposed by Cllr Mrs Humfress, seconded Cllr Ford, all in favour. f) Vice-Chair of Environment - Cllr Judy Kunkler was proposed by Cllr Ford, seconded Cllr Mrs Mundy, all in favour.
<b><u>5/10 FINANCE:</u></b>	a) Balance in Current account £119,997.66 and Instant Reserve account £42,691.11, Lloyds Business Account £7,066.84, Lloyds Business Savings Account £31,010.05, Nationwide Savings Account £90,029.57, Cambridge Building Society £47,030.09, Unity Trust Savings Account £88,205.72. The Clerk advised the first half of precept had been received. b) Authorisation of payments as listed were proposed by Cllr Mrs Humfress, seconded Cllr Ford, all in favour. Cllr Mrs Sharpe advised that eight of the defibrillators would require replacement pads within the next year.

	<p>c) The quotation from Last Landscaping, for the dressing of two separate sections of the Broomcroft Road amenity area footpath, was proposed by Cllr Stevens, seconded Cllr Kerry Pycroft, all in favour. The Pat Beresford fund would be used for this work.</p> <p>d) Petty Cash - opening balance £0.54, no expenditure.</p>	
<b><u>5/11 CO-OPTION OF SIX COUNCILLORS:</u></b>	One application had been received and considered by the Council. Cllr Mrs Stevens proposed acceptance, seconded Cllr Stevens, all in favour. Cllr Mulji signed the Declaration of Acceptance and joined the meeting.	
<b><u>5/12 PLANNING APPLICATIONS:</u></b>	<p>(i) PL/2024/03410 NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA T1 Ginko Biloba tree - small amount of target pruning to clear cables; T3 Cherry fruit tree - remove one stem; T4 Plum tree - remove damaged stem; T5 large mature Acacia tree - small amount of target pruning to clear cables at 61 Raffin Lane, Pewsey. No objection, proposed Cllr Stevens, seconded Cllr Mrs Sharpe, all in favour.</p> <p>(ii) PL/2024/03778 - CONSENT UNDER TREE PRESERVATION ORDERS - as per tree inspection report at Wilcot Road football pitch, Pewsey. No objection, proposed Cllr Ford, seconded Cllr Judy Kunkler, all in favour.</p> <p>(iii) PL/2024/03909 - NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA T1 - Alder tree - remove lowest limb overhanging the footpath and the bakery delivery area at Hallgate House, 40 North Street, Pewsey. No objection, proposed Cllr Mulji, seconded Cllr Kerry Pycroft, all in favour.</p> <p>(iv) PL/2024/03983 - NOTIFICATION OF PROPOSED WORKS TO TREES IN A CONSERVATION AREA Silver Birch - reduce by 20%-25%; Leylandii tree - reduce by 20%-25%; Norway Spruce tree - reduce top by 25% at The Old School, Kings Corner, Pewsey. No objection, proposed Cllr Mrs Sharpe, seconded Cllr Ms Durnford, all in favour.</p> <p>(v) PL/2024/03541 - FULL PLANNING PERMISSION for change of use from retail to A3 restaurant/café at 20 High Street, Pewsey. Mindful of the issues outlined in the comment from the premises next door neighbours, we support the change of use, whilst keenly awaiting further details on development of the site (again, as noted in the Conservation Officer's report). Proposed Cllr Stevens, seconded Cllr Ms Durnford, 12 for, 1 abstention.</p> <p>(vi) PL/2024/03799 - HOUSEHOLDER PLANNING PERMISSION for second floor extension over existing single storey with dormer window, new timber frame porch, internal alterations and removal of lean-to porch at Pollys Orchard, 19 Milton Road, Pewsey. We support this application, proposed Cllr Mrs Humfress, seconded Cllr Marshall, all in favour.</p> <p>(vii) New Premises Licence - Alfreds Wine Bar, 4 Market Place, Pewsey. We support this application, proposed Cllr Stevens, seconded Cllr Giles, 12 for, 1 abstention.</p>	
<b><u>5/13 YOUTH PROJECTS:</u></b>	<p>Cllr Mrs Brindley report the café continued to go very well, with good attendance. District Sports Coaching sessions had been well received, starting with three coaches and now one. Cllr Stevens suggested there should be two coaches as funds were available. Thanks were given to Pewsey Vale Running Club for its £200 donation to the youth café.</p> <p>The Council had been made aware that music was being played too loudly at the Pump Track. Signs had been put up as a reminder to keep noise levels down near local housing.</p>	<b>LB</b>

<b><u>5/14 COMMUNITY LAND TRUST:</u></b>	Cllr Mrs Mundy advised the planning application was still being considered by Wiltshire Council, the expected decision date being 4 <sup>th</sup> June. There was concern the longer the decision was delayed, the more likelihood the Police and Crime Commissioner estates would call it in. Affordability of the project increased week on week, with the funds held by CLT diminishing. She commented that the project had always been a good aspiration but felt it would fold after being forced down the planning route rather than a community right to build.	<b>LM</b>
<b><u>5/15 COMMUNICATIONS WORKING GROUP:</u></b>	Cllr Mrs Sharpe advised the training for the website was still being sought so that it could be populated easier.	<b>LM/ KP/ GS</b>
<b><u>5/16 EVENTS WORKING GROUP:</u></b>	Cllr Mrs Brindley reported the Pump Track opening event was coming together. Volunteers were needed to do a letter drop through local residents' doors to inform them of extra activity on the day. Portaloo's would be ordered as well. DDay80 - the Clerk would contact the landowner to request whether a beacon could be lit as part of the national tribute. Cllr Stevens proposed an Oak could be planted either at the Recreation Ground or Broomcroft Park. Cllr Mrs Humfress suggested the Council start to think about the 80 <sup>th</sup> anniversary VE Day commemorations in 2025.	<b>LB/ LH/ LS  AK</b>
<b><u>5/17 MARKET TOWNS PROGRAMME:</u></b>	Cllr Mrs Hunt had circulated a report, updating members on the finalisation of last year's funding and setting plans for this year's grant. Activities for the elderly were being considered, Cllr Kerry Pycroft stated that there were a lot of things for older people. The 2019/20 business survey required updating.	<b>LH/ MH  PSh</b>
<b><u>5/18 LHFIG:</u></b>	Cllr Mrs Brindley updated members advising that LHFIG had agreed to purchasing the planter for Wilcot Road; the Council wished to have grey. A member of the public had submitted a Highways Improvement Form for speeding on Swan Meadow. Cllr Kunkler had suggested road level roundels but would take forward at LHFIG with a traffic speed request to be made by the Clerk. Proposed Cllr Ford, seconded Cllr Kerry Pycroft, all in favour. Signage for children playing nearby at the Pump Track would be put forward to LHFIG for discussion.	<b>LB/ JF  AK</b>
<b><u>5/19 CORRESPONDENCE:</u></b>	None.	
<b><u>5/20 ITEMS FROM THE GENERAL PUBLIC:</u></b>	Two pupils from Pewsey Vale School raised concerns, which would be taken up with the headteacher as soon as possible. Mrs Parsons suggested that many of the shop signs in the Market Place looked scruffy. Cllr Mrs Brindley suggested that could be considered by the Wiltshire Towns Programme group. David Kinnaird, the Liberal Democrat candidate for the East Wiltshire introduced himself, and asked about the services that had been transferred from Wiltshire Council.	
<b><u>5/21 ITEMS VIA THE CLERK:</u></b>	None.	

There being no further business the Chair closed the meeting at 8.20pm after thanking everyone for attending.

Signed..... Date.....