

PEWSEY PARISH COUNCIL

Planning and Development Committee

Terms of Reference

MEMBERSHIP:

- Open to all members of the Council.
- Chair and Vice-Chair of the committee will be elected at the Full Council AGM.

QUORUM:

- A quorum will be seven members.

MEETINGS:

- The committee will meet once a month and on three other occasions as designated in the meetings diary.
- A record of all planning applications, the responses of the Parish Council and the decisions taken by the planning authority will be recorded.
- The Clerk will minute all meetings of the Planning and Development committee and the minutes will be submitted to the next Full Council meeting for adoption.
- The Clerk is responsible for submitting the responses to the planning authority within the time limit stipulated.

POWERS AND RESPONSIBILITIES:

- To consider all planning applications and to respond to them for the Parish Council.
- To study relevant plans, visit relevant sites and consider any comments from members of the parish before coming to a decision.
- To consider whether to canvass opinion for and against applications to assist with a fair determination of applications.
- To ensure that all relevant parties are given an adequate hearing if they request this in accordance with the Council's Standing Orders.
- To recommend to the Full Council how it should respond to each planning application.
- To ensure that any objections or recommendations are based solely on planning criteria.
- To consider environmental aspects when considering planning applications.
- To monitor the general environment of the parish and report to the planning authorities any potential planning breaches.
- To respond on behalf of the Parish Council when a time sensitive response is required.
- To respond to all consultations regarding planning issues or issues that will have an impact on planning and the committee is authorised to make written representation or to elect a member to attend the hearing.
- When an application is subject to appeal, the committee is authorised to make written representation or to elect a member to attend the hearing.
- To develop and review the Neighbourhood Development Plan and to make recommendation to the Parish Council.
- Where possible, to attend any planning sessions as offered by any relevant bodies.
- To read relevant documentation to ensure that the committee is aware of current legislation and regulations.
- To encourage business development within the parish, maintain and support Pewsey as a Service Centre.

ADMISSION OF THE PUBLIC:

- Refer to section 25 sub-section 2 of Standing Orders.