

PEWSEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE PARISH OFFICE ON 8th AUGUST 2023 at 7.00pm

<u>PRESENT:</u>	Cllr Mrs Stevens (Chair), Cllrs Mrs Brindley, Ms Durnford, Judy Kunkler, Mrs Mundy, Kerry Pycroft, Mrs Sharpe, Cllrs Giles, King, Sharpe and Stevens.	
<u>IN ATTENDANCE:</u>	Alison Kent (Clerk), Mrs Wilson (PCAP), Mrs Parsons (Carnival) and members of the public.	
<u>8/1 APOLOGIES:</u>	Cllr Mrs Hunt, Mrs Humfress, Cllrs Ford and Smithers. Apologies were also received from Cllr Kunkler (Wiltshire Council).	
<u>8/2 DECLARATION OF INTEREST:</u>	Cllr Kerry Pycroft, Mrs Stevens and Cllr Stevens on item 8 b).	
<u>8/3 CHAIR'S UPDATE:</u>	The Chair had nothing to report aside the Clerk's appraisal had just been undertaken.	
<u>8/4 UNITARY COUNCILLOR:</u>	Cllr Kunkler was not present to report.	
<u>8/5 POLICE MATTERS:</u>	<p>There were no police matters to discuss although the Council had been informed by the local police team that quarterly attendance hoped to be reinstated.</p> <p>Speedwatch: Cllr Mrs Humfress was not present but had circulated a report on the purchase of Speed Indicator Devices. Discussion took place and Cllr Stevens proposed that two be purchased, seconded Cllr Mrs Sharpe, 10 for, 1 against. Cllr Mrs Humfress and Cllr Stevens would liaise with a local person who already looked after SIDs in other nearby villages and ask if they would oversee the upkeep of the new Pewsey equipment.</p>	LH/ PSt
<u>8/6 ADOPTION OF MINUTES HELD SINCE LAST FULL COUNCIL:</u>	Planning: 21 st June, proposed Cllr Mrs Mundy, seconded Cllr seconded Cllr Sharpe, all in favour.	
<u>8/7 APPROVAL OF THE LAST MINUTES:</u>	All being in agreement, the minutes of the meeting held on 11 th July were signed as a true record.	
<u>8/8 FINANCE:</u>	<p>a) Balance in Current account £106,793.61 Instant Reserve account £82,175.74, Lloyds Business Account £636.63, Lloyds Business Savings Account £80,234.59, Nationwide Savings Account £87,276.78, Cambridge Building Society £85,394.95, Unity Trust Savings Account £86,279.40.</p> <p>Cllr Stevens asked whether the defibrillator reserves included the donation money, which was affirmed.</p> <p>b) Payments, as listed, were proposed for approval by Cllr Mrs Stevens, seconded Cllr Judy Kunkler, all in favour.</p> <p>c) Several contractors had been requested to supply a quotation for the cleaning of the play equipment but had failed to respond. Cllr Mrs Stevens proposed IdVerde be awarded the works, seconded Cllr Judy Kunkler, all in favour. It had been agreed these works should take place by the end of August.</p> <p>d) Petty Cash - opening balance £35.79, consumables £2.39, leaving £33.40.</p> <p>e) Accounts 2022/23:</p> <p>i) Risk Assessment Register (circulated). Approval was proposed by Cllr Stevens, seconded Cllr Mrs Mundy, all in favour.</p> <p>ii) Assets Register (circulated). Approval was proposed by Cllr Sharpe, seconded Cllr Mrs Mundy, all in favour.</p> <p>iii) Internal Auditor's Report (circulated) and action points noted. Proposed acceptance by Cllr King, seconded Cllr Mrs Stevens, all in favour.</p> <p>iv) Approval of Accounts 2022/23 (circulated) Approval was proposed by Cllr Mrs Stevens, seconded Cllr Mrs Mundy, all in favour.</p>	

	<p>v) Annual Governance Statement 2022/23, the Council unanimously agreed each question in turn. Approval was proposed by Cllr Mrs Stevens, seconded Cllr King, all in favour.</p> <p>vi) Approval of the Annual Return 2022/23 Approval was proposed by Cllr Mrs Stevens, seconded Cllr Giles, all in favour, no questions.</p> <p>vii) Appointment of Internal Auditor for 2023/24: Cllr Mrs Stevens proposed that Charlton Baker undertake the Internal Audit, seconded Cllr Kerry Pycroft, all in favour.</p>	
<u>8/9 CO-OPTION OF FIVE COUNCILLORS:</u>	No applications had been received.	
<u>8/10 REVIEW OF STANDING COMMITTEE MEMBERSHIP AND MEETING SCHEDULE:</u>	Several members had asked whether it could be considered to rearrange or indeed merge the Committees in order to reduce the number of meetings, particularly as several had been inquorate this year. The Clerk explained that Standing Orders and the Terms of Reference would require amendment. Cllr Sharpe proposed the Chairs of Committees review their own Terms of Reference, trial a two Committee meeting date and review, seconded Cllr Stevens, all in favour.	LS/ KP/ LM
<u>8/11 YOUTH PROJECTS:</u>	Cllr Mrs Brindley reported the opening of the new youth café would be in 8 weeks and she would be meeting with the Campus manager and Wiltshire Council next week to finalise details. Another successful event had been hosted by Community First in July, with 69 children attending. This was the last planned event. The Area Board would look to propose an initiative to fund a further year of Community First work in the Pewsey area and to pay for youth activities. The Parish Council agreed this would be match funded by £5,000 worth of planned activities for the year from September.	LB/ RK/ HD
<u>8/12 WHEELED SPORTS:</u>	Cllr Smithers was not present to report. The Clerk advised the deadline for comments was 14 th August.	MS
<u>8/13 COMMUNITY LAND TRUST:</u>	Cllr Mrs Mundy advised the Community Right to Build order was under local consultation until 5 th September via the Regulation 14 pre-submission work. The next open morning would be held on 19 th August. Cllr Ms Durnford asked who would make the final design decision, Cllr Mrs Mundy responded this would be drawn out through the public consultation and made by Wiltshire Council.	LM
<u>8/14 WEBSITE/ COMMUNICATIONS:</u>	Cllr Mrs Mundy had not received any feedback on the website from members and proposed to proceed with the current plans, seconded Cllr Mrs Stevens, all in favour.	LM/ KP/ GS
<u>8/15 EVENTS WORKING GROUP:</u>	Cllr Mrs Brindley confirmed the date of the Community Morning would be 7 th October, with Mrs Brew helping to promote the event to local organisations. Cllr Mrs Brindley hoped to get some craft stalls and children's activities in place as well.	LB/ LH/ LS
<u>8/16 MARKET TOWNS PROGRAMME:</u>	Cllr Mrs Hunt was not present but had provided an update advising that the grant money had been received. 50% of the grant was allocated to Christmas/Carnival lighting and £2,500 for the tourist maps. The money had to be spent on the agreed issues.	MH
<u>8/17 PEWSEY VALE RAIL USERS GROUP:</u>	Cllr Sharpe had attended PVRUG but had no further updates on the proposed closure of ticket offices. He had ascertained that the Station Master would be retained and would be more on hand to assist people at the ticket machine. The consultation had been extended until 31 st August. The new Wiltshire Connect bookable bus service had commenced on 1 st August; a brilliant initiative and funded for three years. The worrying news was that consideration may be given to replacing the two hourly fast service to an hourly slow service which was a negative step.	

<u>8/18 CORRESPONDENCE:</u>	None.	
<u>8/19 PUBLIC PARTICIPATION:</u>	Mrs Parsons asked if the listed building register had been checked yet; the Clerk advised that it hadn't. This was to note any buildings that may require permission to install exterior lighting. Mrs Wilson advised that Visit Wiltshire had hoped to become part of a local visitor partnership scheme operated by Visit Britain, until Wiltshire Council had removed its funding. A solution was being considered that would meet all the compliance rules required and a contribution from the towns and parishes would likely be requested. A member of the public endorsed the purchase of the two speed indicator devices after witnessing two incidents in the Market Place. He felt that speeding was a definite issue.	
<u>8/20 ITEMS VIA THE CLERK:</u>	None.	

There being no further business the Chair moved the meeting into Confidential Session.