

**PEWSEY PARISH COUNCIL**  
**MINUTES OF A MEETING OF THE ENVIRONMENT COMMITTEE HELD ON**  
**WEDNESDAY 7<sup>th</sup> JUNE 2023**  
**IN THE PARISH OFFICE, BOUVERIE HALL, PEWSEY**

**PRESENT:** Cllr Kerry Pycroft (Chair), Cllr Judy Kunkler (Vice-Chair), Cllrs Mrs Brindley, Ms Durnford, Ms Humfress, Mrs Hunt, Mrs Mundy, Mrs Sharpe, Mrs Stevens, Cllr Giles and Stythe.

**IN ATTENDANCE:** Alison Kent (Clerk).

**1. APOLOGIES:** Cllrs Suzanne McGarry and Cllr Ford.

**2. DECLARATION OF INTEREST:** None.

**3. APPROVAL OF MINUTES OF THE LAST MEETING:** All being in agreement, the minutes of the meeting held on 5<sup>th</sup> April 2023.

<b>4. Tenant Club Report: Bowls Club</b>	A report from the club had been circulated to all members, with specific thanks for the commemorative sculpture presented for their centenary.	
<b>Football Club</b>	There was no representative present. <b>Post Meeting Note:</b> a report was subsequently provided and circulated.	
<b>Tennis Club</b>	There was no representative present or report provided.	
<b>Rugby Club</b>	There was no representative present or report provided.	
<b>Youth Football</b>	There was no representative present or report provided.	
<b>Heritage Centre</b>	Cllr Giles reported it had been a reasonable season so far, although it would always be nice to see more visitors. It had been encouraging to see the number of bookings for the education centre and small events in the main building. The season would finish in October, with the education centre continuing to be used regularly. Cllr Mrs Brindley had attended the recent open day, although it could have been publicised more.	

<b>5. Cemetery and Chapel</b>	The chapel was to be cleaned, ready for a small funeral service in the coming weeks. The Clerk advised the survey report for the Lytchgate and wall would be received shortly and would seek quotations in line with the recommended works.	<b>Quotations needed</b>
<b>Footpaths</b>	Cllr Judy Kunkler had nothing to report.	
<b>Seats/Bus Shelters</b>	Cllr Judy Kunkler reported the downpipe on the bus shelter next to the Methodist Church had been removed completely, with one of the bends left behind. This would need repairing.	<b>Repair downpipe</b>
<b>Allotments: Bert's Meadow</b>	Cllr Kerry Pycroft had undertaken a couple of inspections and met with the Clerk to discuss. Four plots were empty that required strimming and then allocation. The Clerk would confirm the new tenants. She had purchased weed membrane which could be provided to new tenants if needed. A further six plots would be written to as little work had taken place and another plot would become available shortly. She would review and amend the allotment rules to include a reference to beekeeping. An application form would be devised which could go on the council website. An area formerly discussed as parking would not be proceeded with so the nearby tenant would take over and have a full plot.	<b>To allocate and trim</b>  <b>Warning letters</b>  <b>Rule review Application Form</b>

<b>Broadfields Waiting List</b>	There were no issues to report. The Clerk advised there was still a long waiting list. It may be worth considering splitting full plots in half to reduce the list. Cllr Giles suggested other areas of parish land could be considered, Cllr Kerry Pycroft would check.	Check other parish land
<b>Trees</b>	Cllr Mrs Stevens reported work had been done on some priority 2 trees but slowed due to nesting. She had started to list priority 3 works but not all belonged to the Parish Council. 26 were due for felling and tree work notifications may be required.	Priority 3 works
<b>Scotchel  Way's Way</b>	Cllr Judy Kunkler reported a tree had partially come down, Cllr Mrs Sharpe would arrange for it to be cleared. The plank bench at the Buckleaze end needed to be removed as soon as possible as it was now dangerous. There was nothing to report.	Clear tree Remove plank bench
<b>River Avon</b>	Cllr Kerry Pycroft had nothing to report.	
<b>Recreation Ground Rectory Grove</b>	Cllr Mrs Hunt reported the play area grass had been cut and the wider Recreation Ground. She had not yet checked Rectory Grove although had noted that the bamboo hoops used to protect some of the plants had been removed.	
<b>Whatley Drive</b>	Cllr Kerry Pycroft reported that she, Cllr Judy Kunkler, Cllr Mrs Stevens and the Clerk had met with representatives from the Whatley Drive Residents Association and another resident which had been very amicable and productive. A subsequent site meeting had also taken place to discuss achievable requirements for Riverside Walk. The other open areas had also been reviewed and the residents assured that a proper maintenance programme would be in place.	Meeting with surface contractor
<b>Play Areas</b>	The Clerk reported the tabletop at Colin's Corner had been vandalised and a new one ordered. Cllr Judy Kunkler had cleaned off the majority of the graffiti, but it should be done by a contractor. Cllr Mrs Mundy felt there was value in informing the public the cost of repairs and replacement. Cllr Mrs Hunt would compile a list of damages and associated costs. The black matting at the adult exercise area was full of holes and down to the concrete in some areas and not serving any purpose now the roundabout had been removed.	Replace tabletop Compile list of damages Remove matting
<b>Litter</b>	Cllr Stythe advised the bins were being emptied Monday and Friday. He had suggested a new, simpler sign for the Scotchel so there would be only one. Discussion took place on whether it should state Dogs on Lead or Keep Dogs under Control which was felt to be ambiguous. Cllr Mrs Brindley asked the committee to consider providing separate recycling bins. Concern was raised about getting them emptied to which Cllr Mrs Hunt offered to do as a trial run if bins were placed at the entrance to Rectory Grove. Cllr Kerry Pycroft had been asked by the litter contractor to consider swapping over two bins at Swan Road/Swan Corner, Cllr Stythe would investigate.	New sign Recycling Bins Swap bins
<b>Toilets  Noticeboards</b>	There was nothing to report. The Clerk was waiting for a quotation for repairs and would ask other contractors. Cllr Mrs Hunt had met with a local illustrative artist on a new village map and would present to Full Council on 13 <sup>th</sup> June.	Repairs quote Village maps

<b>Car Parks Streetlighting</b>	Cllr Mrs Brindley and Cllr Kerry Pycroft had checked both car parks. There was a small issue with drainage and weeding which would be passed to IdVerde to deal with. The grit bins would need to be checked prior to winter.	
<b>White Horse</b>	Cllr Giles felt the White Horse was looking good at the moment and was on the contractor's regular schedule. It was hoped he would also trim the old ford on Swan Road.	
<b>Century Cross</b>	Cllr Mrs Stevens reported several of the trees had died again so she would replant. The central cross area would be trimmed.	Replant Trim cross
<b>Entrance signs Horse trough</b>	The Horse trough was fine. The four village entrance signs needed cleaning and the wood oiled. Cllr Mrs Brindley would clean the one on Vale Road.	Clean signs
<b>Verges/ small green spaces</b>	Management of the spaces would need consideration.	
<b>Defibs</b>	The Clerk was unaware of any reported problems.	

<b>6. PARISH STEWARD/ HIGHWAYS:</b>	The Clerk advised that the next visit would be for three days from 22 <sup>nd</sup> June. No changes had been made to personnel. A list would be sent to highways, noting five priorities. Cllr Mrs Mundy stated that verge cutting remained a problem and damage caused by local farmers at Sunnyhill Lane. She would write a formal letter to Highways with a list of ongoing issues.	Highways letter
<b>7. GROUNDS MAINTENANCE CONTRACT:</b>	The council was well aware of the lack of grounds maintenance since April and have met with the supervisor and requested evidence of work undertaken prior to any payment being made. Assurances have been made that the cutting schedules will get back on track. The council need to monitor the contract more vigilantly.	
<b>8. CLIMATE CHANGE:</b>	Cllr Kerry Pycroft advised the Pewsey Green survey results had been distributed. From the council list, Cllr Suzanne McGarry was to investigate solar panels on the public toilets and the Clerk look into LED lighting in the two car parks.	Solar panel LED light

**9. ANY FULL COUNCIL INFORMATION AND ACTION:** None.

**10. ITEMS VIA THE CLERK:** None.

There being no further business the Chair closed the meeting at 8.38pm.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_