

PEWSEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE PARISH OFFICE ON 7th FEBRUARY 2023 at 7.00pm

<u>PRESENT:</u>	Cllr McGarry (Chair), Cllr Ellis, Cllrs Mrs Brindley, Mrs Humfress, Mrs Hunt, Judy Kunkler, Kerry Pycroft, Suzanne McGarry, Cllrs Giles, King and Smithers.	
<u>IN ATTENDANCE:</u>	Alison Kent (Clerk), Cllr Kunkler and members of the public.	
<u>2/1 APOLOGIES:</u>	Cllr Mrs Mundy, Mrs Stevens, Cllrs Ford and Morris.	
<u>2/2 DECLARATION OF INTEREST:</u>	None.	
<u>2/3 CHAIR'S UPDATE:</u>	The Chair had little to report but had noted the recent Environment Committee had been postponed due to being inquorate. It had been rescheduled for 15 th February. He asked members to inform the Clerk as soon as possible if they were unable to attend.	
<u>2/4 UNITARY COUNCILLOR:</u>	Cllr Kunkler reminded members of the next Area Board meeting being held on 27 th February in the Bouverie Hall. He continued to discuss youth projects with Cllr Mrs Brindley and Cllr Ellis. The new bus shelter would be installed soon but it may require traffic management during the fitting which may incur an extra, small cost. Approval of the budget would take place in two weeks' time after the circulation of amendments. The devolvement of election charges to town and parish councils had been considered before the 2021 elections but had been postponed. Wiltshire Council needed to make savings and election charges were included in the budget which Cllr Kunkler would be supporting. Cllr Giles said the costs were simply being passed onto someone else. Cllr Mrs Hunt reminded Cllr Kunkler that she was seeking the 2021 Census population figures for Pewsey and the community area. Cllr Suzanne McGarry felt these increases were not helping people during a cost of living crisis. Cllr Kunkler agreed that increases were not easy to agree to, with everyone being affected in some way.	
<u>2/5 POLICE MATTERS:</u>	There were no police matters to discuss. It was hoped to meet the new area inspector soon and there had been some requests for CCTV. Speedwatch: Cllr Mrs Humfress confirmed sessions were taking place with a few speeding vehicles noted. She had recently attended an online meeting which provided some useful information and advice.	LH
<u>2/6 MINUTES OF THE LAST MEETING:</u>	All being in agreement, the minutes of the meeting held on 10 th January was signed as a true record.	
<u>2/7 FINANCE:</u>	a) Balance in Current account £127,362.00 Instant Reserve account £81,881.45, Lloyds Business Account £643.00, Lloyds Business Savings Account £80,000.00, Nationwide Savings Account £86,081.77, Cambridge Building Society £85,394.95, Unity Trust Savings Account £86,279.40. b) Payments, as listed were proposed for approval by Cllr McGarry, seconded Cllr King, all in favour. c) Quotations had been sought from three contractors for the Priority 2 tree works as provided in the recent tree inspection report. One contractor had not submitted a quotation. IdVerde £5,196.94; Conservation Contractors £7,490.80. Cllr Smithers proposed IdVerde be awarded the contract, seconded Cllr Mrs Hunt, all in favour. d) Petty Cash - opening balance £132.59.	
<u>2/8 CO-OPTION OF FOUR COUNCILLORS:</u>	Two applications had been received and were proposed en bloc by Cllr McGarry, seconded Cllr Mrs Hunt, all in favour. Cllr Ms Durnford signed the Declaration of Office and took her seat at the table.	

<u>2/9 YOUTH PROJECTS:</u>	Cllr Ellis reported that discussions had taken place with the school regarding the youth café project. A date was still needed to present to the school governors and an updated quotation was required. She had met again with the youth team from Community First and Cllr Mrs Brindley. Three pop-up events for teenagers would be funded and held between March and July. Cllr Ellis was keen to engage with the slightly younger age range.	KE/ LB/ RK
<u>2/10 WHEELED SPORTS:</u>	Cllr Smithers reported the purchase order had been issued for the design phase and he, Cllr Mrs Hunt and the Clerk had met with Velo on site. Velo had surveyed the area and would produce a programme of work and concept design which could then be considered. It was suggested to lay a footpath from the entrance to the track rest area which would keep the area clean. The Clerk would look into options for further funding such as Sport England. A public consultation would be undertaken, both online and in person, then a pre-application before submitting formal plans. Buffer zones and distances would be built into the design to account for potential increased noise levels. Cllr Mrs Hunt advised that local residents would be contacted in person to explain the project.	MS
<u>2/11 COMMUNITY LAND TRUST:</u>	Cllr Mrs Mundy had been unable to attend. In her absence, Mrs Wilson reported that over 100 survey replies had been received, an initial engagement event had been held with a second due soon. The responses from these events would help to inform the plans to the point of formal submission. The payments approved at this meeting were to pay for all the necessary surveys. The design consultant would produce the best option from the survey responses and be considerate to what plans Wiltshire Council were likely to approve. A further engagement event, video and online survey would be held then the plans submitted by the end of March.	LM
<u>2/12 WEBSITE/ COMMUNICATIONS:</u>	Cllr Mrs Mundy was not present to provide an update.	LM/ SM/ KE/ KP
<u>2/13 EVENTS WORKING GROUP:</u>	Cllr Mrs Brindley had circulated and proposed the approval of the Terms of Reference, seconded Cllr Ellis, 11 for, 1 abstention. The group would meet soon to discuss ideas and options for the Parish Council Community morning, offer support to the Coronation event at The Coopers and investigate village decorations.	LB/ LH/ LS
<u>2/14 APPOINTMENT OF WELFARE COUNCILLOR:</u>	Cllr Suzanne McGarry suggested a role of Welfare Councillor should be created to check in on members and volunteers. It was also suggested that mental health and wellbeing training should be undertaken. She also felt that members should not be expected to pay up front and then reclaim expenses a month later. The Clerk advised that accounts were held with numerous suppliers by the Parish Council. Cllr Mrs Hunt proposed Cllr Suzanne McGarry undertake this role, seconded Cllr Ellis, all in favour.	
<u>2/15 CORRESPONDENCE:</u>	Wiltshire Towns Programme - Cllr Mrs Hunt and Cllr Mrs Humfress had met with the officer from Wiltshire Council who had sent through the details of the grant programme and checklist for completion. The Parish Council had been allocated £10,000 on an annual basis but needed to provide the required information by 31 st March. A list of activities, broken down with estimated costs would be circulated. Wiltshire Council Election costs - the lack of consultation with Town and Parish Councils was a concern and a letter would be sent to Cllr Clewer, particularly as there was insufficient notice for the increase to be added to the precept for 2023/24.	

<u>2/16 PUBLIC PARTICIPATION:</u>	Judy Kunkler thanked the Parish Council on behalf of the Bouverie Hall for funding the recent grounds maintenance works.	
<u>2/17 ITEMS VIA THE CLERK:</u>	The Clerk advised the Environment Committee was rescheduled for 15 th February. Mrs Wilson advised that the Pewsey Community Area Partnership had received a one-off crisis grant of £2,000 from the Community Foundation. This would be distributed locally through applications, at a maximum of £100. Applicants would require a referee.	

There being no further business the Chairman moved the meeting into Confidential Session.