

## **PEWSEY PARISH COUNCIL**

### **Environment Committee**

#### **Terms of Reference**

#### **MEMBERSHIP:**

- Open to all members of the Council
- Chair and Vice-Chair of the committee will be elected at the Full Council AGM

#### **QUORUM:**

- A Quorum will be seven members.

#### **MEETINGS:**

- The committee will meet once every other month.
- The Clerk will minute all meetings of the Environment committee and the minutes will be submitted to the Full Council at the next meeting for adoption.
- The Clerk is responsible for submitting or actioning any decisions or responses made by the committee to the appropriate authority.

#### **POWERS AND RESPONSIBILITIES:**

- To oversee estate management and receive regular reports from tenants such as the Bowls Club, Football Club, Tennis Club, Rugby Club, Youth Football Club and the Pewsey Heritage Centre.
- To oversee the maintenance of parish assets such as the War Memorial, King Alfred's Statue, the White Horse, Century Cross, seats, public toilets and car parks.
- To manage and maintain the village play areas. Ensure that regular inspections take place and takes into account new developments in children's play equipment.
- To manage the allotment sites at Easterton Lane and Broadfields.
- To manage and maintain public unequipped open spaces such as the Recreation Ground, Rectory Grove, Scotchel, Angela Yeates Memorial Ground and the Youth Football Ground.
- To manage and maintain the cemetery and chapel. Ensuring that funeral directors and others follow burial regulations and that all legal requirements are observed.
- To monitor the condition of the River Avon and the Kennet and Avon Canal as they run through the parish and to report any deficiencies to the clerk for actioning.
- To maintain a regular cycle of tree inspections on the state of trees for which the council is responsible and to take any necessary action. Ensure that the appropriate authorities are consulted where trees are involved that have protection orders or are in the conservation area. Identify further opportunities for planting trees.
- Ensure that the designated rights of way in the parish are open and walkable to relevant categories of user. Report deficiencies to the appropriate authority and monitor their action. Identify potential hazards on pavements to include street lighting and road signs and report any problems to the clerk for actioning.
- Oversee the provision of litter bins together with any refuse and litter picking issues. Liaise with the Parish Steward to establish priorities for any works needed to be completed.

#### **ADMISSION OF THE PUBLIC**

- Please refer to section 25 sub section 2 of Standing Orders.