

PEWSEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD AT THE BOUVERIE HALL ON 8th JUNE 2021 at 7.00pm

<u>PRESENT:</u>	Cllr Haskell (Chairman), Cllr Ann Hogg (Vice-Chairman) Cllrs Mrs Brindley, Mrs Dalrymple, Ellis, Mrs Humfress, Mrs Hunt, Judy Kunkler, Mrs Mundy, Mrs Pullen, Kerry Pycroft, Mrs Stevens, Mrs Turner, Cllrs Ford, Garrett, Giles, King, McGarry and Morris.	
<u>IN ATTENDANCE:</u>	Alison Kent (Clerk), Richard Rogers (Community Engagement Manager, Pewsey and Tidworth, WC) Mr Groom (Pewsey Community Coronavirus Assistance) Mrs Waring (Chair of Bouverie Hall), 2 members of the public in person and 1 member of the public online.	
<u>6/1 APOLOGIES:</u>	Cllrs Carder and Smithers, Cllr Kunkler.	
<u>6/2 DECLARATION OF INTEREST:</u>	Cllr Haskell on item 9 (b).	
<u>6/3 CHAIRMAN'S REPORT:</u>	<p>The Chairman was very pleased to see that members had already volunteered to set up small working groups, which was to be commended. Any recommendations could be brought to Full Council or any committee for approval. Small groups work better and saves time, as long as it was known what was happening. If any working group wished for the Chairman to attend he would do so, but only if there was something for him to contribute.</p> <p>Everyone was aware of the unfortunate accident at Broadfields play area, and immediately that he knew of it, Cllr Haskell had made contact with one of the parents. The incident was currently being investigated and would be discussed when the report was received. An online meeting to obtain more information about electric charging points would take place at 10am on Thursday 17th June with Mr Hampton of Wiltshire Council. The clerk would send out the link. On the 21st May, Paula McGrory retired from the Campus after 28 years' service. He had made a small presentation to her on behalf of the Parish Council.</p> <p>Normally questions from the public were taken near the end of the meeting, however tonight an exception to the rule would be made under item 16, the discussion on the PCCA Bus, where the public would be allowed to speak through the Chairman during the debate.</p>	AK
<u>6/4 PLANNING COMMITTEE REPORT:</u>	<p>The following applications had been circulated prior to the meeting.</p> <p>PL/2021/04659 HOUSEHOLDER PLANNING PERMISSION for replacement of dilapidated outbuilding with new extension at Sharcott Manor, Sharcott Drove, Sharcott for Mr and Mrs J. Lloyd.</p> <p>PL/2021/05084 LISTED BUILDING CONSENT for replacement of dilapidated outbuilding with new extension at Sharcott Manor, Sharcott Drove, Sharcott for Mr and Mrs J. Lloyd.</p> <p>WE SUPPORT THIS APPLICATION - Proposed Cllr Mrs Hunt, seconded Cllr Judy Kunkler, 16 for, 3 abstentions.</p> <p>Cllr Mrs Hunt advised that the amended NDP Scoping Report had been circulated to all members for comment.</p>	ALL
<u>6/5 ENVIRONMENT COMMITTEE REPORT:</u>	<p>A report had been circulated prior to the meeting.</p> <p>Volunteers were still required for several roles, including play areas. Cllr Ford thanked Cllr Judy Kunkler who had notified him of a broken slat at the tree seat in Broomcroft Road amenity area which he had subsequently fixed. He reiterated that he could be contacted at any time in the event of an emergency that required immediate attention. There were a few jobs on the list that he needed help with, the list would be circulated to all in due course.</p> <p>The noticeboard in the centre of the village was in need of urgent repair, especially as the lock was broken. Discussion took place and it was proposed by Cllr Mrs Stevens that the noticeboard be kept and</p>	AK

	<p>repaired, seconded Cllr Mrs Hunt, 18 for, 1 against. The village map next to the noticeboard was out of date and had previously been paid for by the businesses. Wessex Print would be contacted to see if they wished to oversee this as they had done so previously. Cllr McGarry provided the history on the storage container facility at the rugby club and it was agreed that there was no requirement for the Parish Council to use this as a store and would be returned to the club. There had been no costs involved other than the purchase of a tarpaulin which could be utilised elsewhere. Repairs to some seats were required and Cllr King offered his assistance to Cllr Ford. Cllr Smithers would be asked if a roof could be placed on the PEAS area at the rear of the public toilets. Cllr Morris suggested that some of the bequest monies be used to improve the condition of the Scotchel and Grove paths and edging as parts had deteriorated over the last year. Additionally, he suggested some of the business grant could be used towards tidying the centre of the village, including painting the railings and oiling the uprights. The flowerbeds by the river were being looked after by the Pewsey Avon River Restoration group. Cllr Mrs Mundy felt that everyone should be encouraged to sweep up outside their own properties. The businesses would be written to again.</p>	AK
<u>6/6 UNITARY COUNCILLOR:</u>	Cllr Kunkler had sent a brief report. It was hoped the next Area Board meeting would take place on 28 th June at the rugby club although this was subject to change. The next CATG meeting would take place on 16 th June online with Cllr Mrs Brindley and Cllr Ford attending.	AK
<u>6/7 POLICE MATTERS:</u>	There was nothing to report. More volunteers were required for Community Speedwatch with instructions awaited for the sessions to return.	
<u>6/8 MINUTES OF THE LAST MEETING:</u>	All being in agreement, the minutes of the meeting held on 18 th May were signed as a true record, by the Chairman.	
<u>6/9 FINANCE:</u>	<p>a) Balance in Current account £60,044.71 Instant Reserve account £131,748.51, Lloyds Business Account £60,783.00, Nationwide Savings Account £85,000.00, Cambridge Building Society £85,000.00. b) Payments, as listed, were proposed for approval by Cllr Mrs Dalrymple, seconded Cllr King, all in favour. c) There were no quotations for acceptance. d) Petty Cash - opening balance £64.59; postage £7.92, consumables £4.21 totalling £12.13 leaving £52.46. e) Accounts 2020/21 i) Risk Assessment Register (circulated). Approval was proposed by Cllr Morris, seconded Cllr McGarry, all in favour. ii) Assets Register (circulated). The allotment and cemetery sheds would be reviewed. Approval was proposed by Cllr Mrs Hunt, seconded Cllr Ann Hogg, 17 for, 2 abstentions. iii) Internal Auditor's Report (circulated) and noted. Approval was proposed by Cllr Ann Hogg, seconded Cllr Garrett, all in favour. iv) Approval of Accounts 2020/21 (circulated). Approval was proposed by Cllr Ann Hogg, seconded Cllr Mrs Dalrymple, all in favour. v) Annual Governance Statement 2020/21, the Council unanimously agreed each statement in turn. Approval was proposed by Cllr Mrs Stevens, seconded Cllr Morris, all in favour. vi) Approval of the Accounting Statement 2020/21 proposed by Cllr Ford, seconded Cllr McGarry, all in favour.</p>	JF

	<p>vii) Appointment of Internal Auditor 2021/22 Mr Vokes was proposed by Cllr Morris, seconded Cllr Ford, all in favour.</p> <p>Cllr Morris requested that the youth working group prepare a strategy to be brought to Full Council, with costings spread over the next four years, on how the ringfenced funds could be spent. The authorised signatories had not yet been amended.</p>	AK
<u>6/10 YOUTH PROJECTS/ WHEELED SPORTS:</u>	<p>The youth working group consisted of Cllrs Mrs Turner, Ellis, Garrett and King.</p> <p>Cllr Mrs Hunt advised that the new acoustic report should be received within a few weeks.</p>	
<u>6/11 WEBSITE/ COMMUNICATIONS WORKING GROUP:</u>	<p>Discussions had already taken place between Cllr Mrs Turner, Cllr Mrs Hunt and Cllr Ellis, with Cllr King wishing to join the group. It was felt the Parish Council could improve its communication with the public and that an overhaul of the website was needed. It was suggested a monthly newsletter could be produced, separate from the report written for The Messenger. A Communications Officer could be required as a separate role. The working group would include the Clerk and the website provider.</p>	
<u>6/12 COMMUNITY LAND TRUST:</u>	<p>Cllr Ann Hogg advised that the AGM had not been very well attended even though it had been held online. Discussions were ongoing on a potential site.</p>	
<u>6/13 INDEPENDENT RETAILERS EVENT:</u>	<p>Cllr Mrs Brindley put forward an idea to have a “Pewsey Is Open” event to showcase what the local businesses and retailers had to offer following this last year of difficulty. There was concern that there was little time to organise something for the initial date of 11th September, it was also considered that may be inappropriate due to the 20th anniversary of 9/11. It was felt it should be a council led event and would involve engaging with all the businesses, with the help of the Pewsey Community Area Partnership. Cllr Morris advised that funding would be available from the business grant that the council had received and would support the event in principle.</p>	
<u>6/14 CLIMATE CHANGE:</u>	<p>Cllr Ellis and Haskell had both attended the Wiltshire Council Climate Strategy Engagement online event on 20th May. The slides had been circulated. The presentation centred around transport, planning and the environment and sought greater engagement with the Town and Parish Councils. Green energy tariffs, solar panels and electric charging points were all things the Parish Council should consider as well as resilience planning for weather emergencies. Cllr Morris reminded members that the previous council had investigated a water filter through an application to Wessex Water, the Clerk advised that Wessex Water had suspended applications but would ask whether it could be restarted as an application had been made last spring.</p> <p>More involvement with the community was required and ideas to make small changes.</p>	AK
<u>6/15 PATIENT PARTICIPATION GROUP:</u>	<p>Cllr Ann Hogg advised there would be one more vaccination clinic in Marlborough on 26th June as no more licences would be applied for. KAMP would be following the Clinical Commissioning Group’s recommendation to return to the business of operating normal surgeries. She was congratulated by the meeting for all her hard work in managing the clinics during this time.</p>	
<u>6/16 PCCA WORKING GROUP:</u>	<p>Cllr Ford presented the draft Service Level Agreement for discussion, which had been circulated to all members following the working group meeting held on 27th May. The original request from PCCA to park the bus in the Bouverie Hall car park had been amended following the meeting, with parking required on Wednesday,</p>	

Thursday Friday but not on a Tuesday or Saturday so as to not conflict with the regular market or future events in the hall. PCCA were reminded that the bus would need to be removed at the end of their opening hours as the current regulations for parking stated no more than 24 hours in any 48-hour period, unless a Traffic Regulation Order was applied for which could take up to 6 months to achieve. Local businesses and residents should be consulted on the proposal. Discussion took place with many questions raised on how long the agreement would be in place; how much space would be needed; would this affect the number of parking spaces in use; how the bus would be powered. If approved, the SLA would be in place temporarily for one year, with a three-month review.

Mr Groom explained that many people continued to suffer food poverty, not just as a consequence of the pandemic. He confirmed 34 meals were delivered and 7 resource boxes provided on a weekly basis. PCCA were unable to continue operating from the Scout Hall after 29th June. Cllr King felt there was a lot of negativity being expressed towards PCCA, which was denied, however there was a need to understand their requirements and purpose.

Richard Rogers confirmed that the Foodbank had continued to operate in Pewsey throughout the pandemic but in a different way, with deliveries made to people direct through a voucher system. The library had concerns over duplication of services and local businesses were about to reopen.

Cllr Mrs Mundy was concerned that the people in need were not being helped to move on from their situation, Mr Groom advised that an external strategy company was helping advise PCCA on how to do provide support. He also confirmed there were no new community projects planned for the near future.

Cllr Mrs Brindley said there was a difference between food poverty and foodshare. PCCA had been a bridging gap for many during the pandemic but was there a need now. It was also suggested that PCCA should consider changing its name, although it was understood that donations were still be made to assist people who were struggling as a result of the pandemic. It would be registering as a Community Interest Company not a charity.

Cllr Giles left the meeting at 9.20pm.

Mrs Waring stated the Bouverie Hall had not been asked for its opinion. A member of the public felt that more information should have been provided to the Parish Council and the Bouverie Hall from the outset.

1. How many days should the Parish Council allow the use of the car park? Cllr McGarry proposed the car park be used for three days, Wednesday, Thursday and Friday, seconded Cllr Giles, 12 for, 4 against, 3 abstentions.
2. The proposed library and Creative Communities Projects would be coordinated as part of these three days so no vote was required.
3. The use of 2 of 6 x 3m Marquees on the day of the Friendship Café and Community Market; it was considered that they would take up too much space to the detriment of other car park users and it was agreed that no vote was required.

Cllr Ford would draft the final SLA and circulate to all for approval at the next Full Council meeting, subject to the consultation outcome from PCCA.

<u>6/17 PUBLIC PARTICIPATION:</u>	Richard Rogers, Community Engagement Manager for Pewsey and Tidworth introduced himself for the benefit of new members. Young people and climate change would be the two priorities discussed at the next Area Board meeting on 28 th June. The Local Youth Network would be restarting soon with funding in place.	
<u>6/18 ITEMS VIA THE CLERK:</u>	The Clerk advised that there was one place still available on the Councillors' Fundamentals training on 21 st June and thanked everyone for continuing to support and assist with face-to-face meetings.	

There being no further business the Chairman thanked everyone for attending and closed the meeting at 9.29pm.

Signed.....

Date.....