

PEWSEY PARISH COUNCIL

**MINUTES OF THE EMERGENCY COMMITTEE MEETING IN THE PARISH OFFICE, BOUVERIE HALL, PEWSEY
ON 16th MARCH 2020 at 1.00pm**

<u>PRESENT:</u>	Cllr Haskell (Chairman), Cllr Smith, Cllr Ann Hogg, Cllrs Deck, Ford and Morris.	
<u>IN ATTENDANCE:</u>	Alison Kent (Clerk).	
<u>EC/1 APOLOGIES:</u>	None.	
<u>EC/2 DECLARATION OF INTEREST:</u>	None.	
<u>EC/3 ACTIVATION OF HIGH CONSEQUENCE INFECTIOUS DISEASE POLICY:</u>	<p>The meeting had been called following the increasing concern about the recent outbreak of Covid-19 (Coronavirus). The Clerk had managed to obtain a draft High Consequence Infectious Disease policy which encompassed the areas which needed to be discussed. This would be adapted, once agreed, to suit the needs of Pewsey Parish Council.</p> <p>Cllr McGarry had also commenced completing the Emergency plan which had been outstanding for some time.</p> <p>Cllr Haskell felt the Parish Council should take a leading role and be on the frontline when dealing with queries. Discussion took place on whether the Parish Office should be shut and the Clerk to work from home with immediate effect.</p> <p>A volunteer group had been established by local residents with the Parish Council assisting to form a coordinated response. Leaflets would be printed and distributed, with a list compiled of vulnerable people who may need assistance.</p> <p>Cllr Haskell proposed to postpone the Community Morning which was to be held on 4th April, seconded Cllr Smith, all in favour.</p> <p>The office would be closed to the public with a notice put on the door to show contact details. The Clerk would move to work from home with phone calls being diverted and operate as normally as possible. Meetings should be suspended.</p> <p>The accounting statements, still currently needed completion by 29th June, although NALC were in discussion with the Government. Powers would be delegated to the Clerk, Chairs and Vice-Chairs of Full Council and Committees where required. Lists of payments and decisions would be circulated by email.</p> <p>Cllr Haskell proposed to suspend all meetings until further notice, unless the Clerk and Chair deemed it necessary to hold an Extraordinary Meeting to make an urgent decision, seconded Cllr Smith, all in favour.</p> <p>Cllr Smith proposed to activate the High Consequence Infectious Disease policy, once amendments had been made, seconded Cllr Morris, all in favour.</p> <p>The litter picker, cleaners and Village Ranger would all continue to work until such times as further consideration was needed.</p>	<p align="right">AK</p> <p align="right">DM</p> <p align="right">AK</p> <p align="right">AK</p> <p align="right">AK</p>
<u>EC/4 ITEMS VIA THE CLERK:</u>	None.	

There being no further business the Chairman closed the meeting at 2.08pm after thanking everyone for attending.

Signed..... Date.....